

**LOS ANGELES COUNTY – DEPARTMENT OF MENTAL HEALTH
QUALITY ASSURANCE LIAISONS' MEETING MINUTES
MONDAY – May, 9 2016**

Attendees	Aelyen Yoon Agnieszka Medina Allen Pouravanes Anna Perne Antonio Banuelos Aprill Baker Barbara Engleman Bertrand Levesque Caesar Moreno Christina Kubojiri Crystal Cianfrini-Perry David Tavlin Debi Berzon Leitelt Debra Mahoney	Diane Guillory Elizabeth Pak Ericka Rivera Gassia Ekizian Geraldine Gomez Helena Ditko Iling Wang Jennifer Hallman Jessica Walters Juanita Olivas Kary To Kim Kieu Kimber Salvaggio Lesli Yoshihara	Lisa Harvey Marc Borkheim Margaret Faye Michele Munde Michelle Rittel Michelle Young-Sambajon Misty Aronoff Monika Johnson Nikki Collier Norma Cano Randolph Faveau Sonya Wangpuchakane Susan Cozolino Victoria Lee
Agenda Item	Discussion and Findings	Decisions Recommendations Actions Tasks	Presenter
Call to Order	Meeting was called to order at 10:36 a.m.		Jen Hallman
Introductions	Attendees introduced themselves		Jen Hallman
Minutes	The minutes were approved by Bertrand Levesque and seconded by Michelle Rittel.		Jen Hallman
Announcements	None		
Audits/Reviews	Auditor Controller: <ul style="list-style-type: none"> ○ Vista Del Mar – 5/3/16 at 10:00 a.m. ○ McKinley Children's Center – 5/24/16 at 10:00 a.m. 		Jen Hallman
Medi-Cal Certification Section	Continuing Care Reform <ul style="list-style-type: none"> ○ A comprehensive reform effort to make sure that youth in foster care have their day-to-day physical, mental, and emotional needs met; that they have the greatest chance to grow up in permanent and supportive homes; and that they have the opportunity to grow into self-sufficient, successful adults. ○ Will be certifying group homes (as short term residential treatment facilities) and foster family agencies (FFAs) ○ Deadline for implementation is July 2017 ○ Ongoing workgroups to make determinations regarding documentation standards, certifications, etc; no final determinations have been made 		Norma Cano
State DHCS Updates	DCHS: QA is still waiting for responses from DHCS related to questions that came out of the DHCS Documentation Training MAA for DO: MAA implementation plan goes into effect on 7/1/16. Still waiting to hear about training. There's going to be some new codes related to MAA that are claimable and some not claimable to MAA.		Diane Guillory

Training & Operations	<p>Schedule of Trainings and Presentations: handed out</p> <ul style="list-style-type: none"> ○ The registration status is not updated and waiting to hear from the Training Coordinator as to which dates have slots available for registration. <p>QA website update:</p> <ul style="list-style-type: none"> ○ September 2012 minutes link has been removed; posted minutes for March ○ Update Annual QA report form for contractors <p>DO Quarterly Monitoring Reports:</p> <ul style="list-style-type: none"> ○ Reminder: COS/MAA only programs do not need to send <p>QA Lead Coverage:</p> <ul style="list-style-type: none"> ○ Temporary staff shortage; staff will be covering for Robin Washington and Lori Arnold ○ Contact Nikki Collier or the QA email address 		<p>Nikki Collier</p>
Policy and Technical Development	<p>FINAL QA Bulletin 16-04: Organizational Providers Manual Updates*</p> <ul style="list-style-type: none"> ○ Revised Chapter 5 (now chapter 4) ○ Removed the appendices and definitions ○ Clarified requirements related to assessment documentation when the client is being referred from another provider ○ Clarified face to face and other time ○ Removed specific requirement to include the client's progress in progress notes when completing the treatment plan <p>FINAL Clinical Forms Bulletin 16-01: Service Request Log and Community Functioning Evaluation*</p> <ul style="list-style-type: none"> ○ Access to Care policy is in the process of being signed (discussed waitlists and challenges of getting clients in for a medication appointment) ○ Contractors will need to have the Service Request Log (with Universal Screening Elements) in their EHR within 6 months and will submit data to DMH <p>Directly Operated Treatment Plan Audit Update</p> <ul style="list-style-type: none"> ○ 1/3 done with review ○ This is a specific review for a specific purpose (is not the same as doing a "chart review") ○ Requires QA team to look at documentation ○ Going out to two programs this week and next week and should be completed by the end of May. <p>IBHIS: Practitioner Maintenance (discipline) and Meaningful Use (DO) –</p> <ul style="list-style-type: none"> ○ Reminder: "discipline" is used to identify the procedure codes which staff can use; what "discipline" is the staff operating in 		<p>Jen Hallman</p>

	<ul style="list-style-type: none"> ○ Developing training materials for PRM ○ DO is rolling out MyHealthPointe for clients (clients have more access to their information and are involved more in their treatment). QA is working on how to create a culture change around access to client information/engagement <p>Excluded Diagnosis Discussion</p> <ul style="list-style-type: none"> ○ There are a few “excluded” diagnoses that DMH is pursuing as “included” with the State: <ol style="list-style-type: none"> 1. Schizophrenia other 2. Reactive attachment disorder 3. Bipolar hypomanic ○ Discussion around monitoring for excluded diagnoses and how to handle situations when the client is assessed and determined to have an excluded diagnosis 		
HIM	None		
Upcoming Items	<ul style="list-style-type: none"> ○ <i>COS Manual Changes and Trainings</i> ○ <i>Procedure Codes Guide</i> 		
Next Meeting	Monday, June 13, 2016 550 S. Vermont Ave; 10 th Floor Los Angeles, CA 90020		